

Skills Society

Supporting the citizenship of people with disabilities

Calendar of Required, Ongoing, In-House Training Events



**September 1, 2018 -
August 31, 2019**

This calendar is put together to help you organize your participation in staff development. All you have to do is register and attend. If you have any questions about the calendar or about training in general, please contact the Training or Recruitment Coordinator in Human Resources at (780) 496-9686

REGISTRATION

Memos will be circulated before a scheduled workshop with information on how to register - you will not be able to register before the memo is circulated.

Spaces are limited for all events and are available on a "first-come-first-served" basis. Extra Courses will be added as needed. Please watch for memos.

WORKSHOP TIMES

Skills Society is committed to offering training at a variety of times, usually during weekdays, unless otherwise indicated. Specific times will be included in all of the workshop memos.

CANCELLATION

Workshops may be cancelled at the discretion of the trainers due to lack of registrants. In the event of cancellation, all registrants will be notified **prior** to the event.

Emergency First Aid/Adult & Child CPR

(required within 60 days of commencement)

Emergency First Aid/CPR certification is valid for 3 years. All staff must maintain valid certification. It is your responsibility to ensure that you keep your required certificates up to date. There is no recertification for Emergency First Aid/CPR. You will need to re-take the whole one-day course every 3 years. Only staff who work in designated homes require annual CPR re-certification.

Medication Administration

(required within 60 days of commencement)

Medication Administration certification is valid for 3 years. All staff must maintain valid Medication Administration certification. It is your responsibility to ensure that you keep your certificate up to date. After the 3 years you will need to complete the training again.

The MANDT System®

(required within 60 days of commencement)

MANDT certification is valid for 3 years. All staff must maintain valid MANDT certification. It is your responsibility to ensure that you keep your certificate up to date. After the 3 years you will need to complete the full three-day training again.

Keeping People Safe From Abuse

(required within 90 days of commencement)

Keeping People Safe certification is valid for 3 years. All staff must maintain valid certification. It is your responsibility to ensure that you keep your certificate up to date. After 3 years you will need to complete the training again.

Skills Illustrated *an introduction to our core values in action*

(required within 90 days of commencement)

The Skills Illustrated is our interactive welcome to Skills Society. You'll be getting to know some of your colleagues at Skills, exploring what our core values are, what they look like in action and how you can contribute to our vision of supporting the citizenship of people with disabilities.

ASIST: Applied Suicide Intervention Skills Training

(required within 6 months of commencement if working with children)

ASIST Certification is valid for 3 years. All staff who work with children or in Outreach must maintain valid certification. It is your responsibility to ensure that you keep your certificate up to date. After 3 years you will need to complete the two-day training again.

Mental Health First Aid

This course is open to any staff that supports adults who are showing signs of mental health concerns or who are experiencing a mental health crisis.

September 2018

MANDT System® (Day 1~9:00am-5:00pm, Day 2 & 3~9:00am-3:00pm)_____ 5, 6 & 7
MANDT System® (Day 1~9:00am-5:00pm, Day 2 & 3~9:00am-3:00pm)_____ 11, 12 &13
Skills Illustrated (9:30am-4:00pm) _____ 19
Emergency First Aid /CPR (9:00am-3:00pm)_____ 22
Medication Administration (9:00am-4:00pm)_____ 27

October 2018

MANDT System® (Day 1~9:00am-5:00pm, Day 2 & 3~9:00am-3:00pm)_____ 16, 17 &18
Emergency First Aid/CPR (9:00am-3:00pm)_____ 23
(Sat) Keeping People Safe from Abuse (9:00am-4:00pm)_____ 27
Medication Administration (9:00am-4:00pm)_____ 31

November 2018

(Fri, Sat, Sun)MANDT System® (Day 1~9:00am-5:00pm, Day 2 & 3~9:00am-3:00pm)_____ 2, 3 & 4
Applied Suicide Intervention Skills Training (8:30am-4:30pm)_____ 6 & 7
Skills Illustrated (9:30am-4:00pm)_____ 15
Medication Administration (9:00am-4:00pm)_____ 20
Emergency First Aid/CPR (9:00am-3:00pm)_____ 27
MANDT System® (Day 1~9:00am-5:00pm, Day 2 & 3~9:00am-3:00pm)_____ 28, 29 &30

December 2018

Keeping People Safe from Abuse (9:00am-4:00pm)_____ 6

January 2019

Mental Health First Aid (8:45am-4:15pm)_____ 3 & 4
Skills Illustrated (9:30am-4:00pm)_____ 8
MANDT System® (Day 1~9:00am-5:00pm, Day 2 & 3~9:00am-3:00pm)_____ 15, 16 & 17
Medication Administration (9:00am-4:00pm)_____ 24
Emergency First Aid/CPR (9:00am-3:00pm)_____ 29

February 2019

Keeping People Safe from Abuse (9:00am-4:00pm)_____ 12
Medication Administration (8:30am-4:00pm)_____ 20
Emergency First Aid/CPR (9:00am-3:00pm)_____ 26

If you are registered for training and are unable to attend due to unforeseen circumstances, you must make every reasonable effort to notify Human Resources with as much advance notice as possible.

March 2019

MANDT System® (Day 1~9:00am-5:00pm, Day 2 & 3~9:00am-3:00pm)	5, 6 & 7
Skills Illustrated (9:30am-4:00pm)	13
Medication Administration (9:00am-4:00pm)	19
Emergency First Aid/CPR (9:00am-3:00pm)	26

April 2019

Medication Administration (9:00am-4:00pm)	4
Applied Suicide Intervention Skills Training (8:30am-4:30pm)	10 & 11
Emergency First Aid/CPR (9:00am-3:00pm)	23
(Sat) Keeping People Safe from Abuse (9:00am-4:00pm)	27

May 2019

(Fri, Sat, Sun) MANDT System® (Day 1~9:00am-5:00pm, Day 2 & 3~9:00am-3:00pm)	3, 4 & 5
Skills Illustrated (9:30am-4:00pm)	9
Medication Administration (9:00am-4:00pm)	15
Emergency First Aid/CPR (9:00am-3:00pm)	28

June 2019

Medication Administration (9:00am-4:00pm)	11
Keeping People Safe from Abuse (9:00am-4:00pm)	19
Emergency First Aid/CPR (9:00am-3:00pm)	25

July 2019

MANDT System® (Day1~9:00am-5:00pm, Day 2 & 3~9:00am-3:00pm)	9, 10 & 11
Skills Illustrated (9:30am-4:00pm)	16

August 2019

Keeping People Safe from Abuse (9:00am-4:00pm)	15
Medication Administration (8:30am-4:00pm)	20
Emergency First Aid/CPR (9:00am-3:00pm)	22

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